

SURREY COUNTY COUNCIL**TANDRIDGE LOCAL COMMITTEE****SURREY****DATE: 22 SEPTEMBER 2017****LEAD OFFICER: DAVID CURL, PARKING STRATEGY AND IMPLEMENTATION TEAM MANAGER****SUBJECT: TANDRIDGE ON STREET PARKING REVIEW 2017/18****DIVISION: ALL TANDRIDGE****SUMMARY OF ISSUE:**

Each year Surrey Highways receives requests to change existing, or introduce new parking restrictions in Tandridge. For greater efficiency, these requests are compiled and reviewed in a district wide process.

To progress the 2017/18 review, the committee is asked to approve statutory consultation for changes to on-street parking restrictions at the locations listed in the report annexes.

RECOMMENDATIONS:**The Local Committee (Tandridge) is asked to agree:**

- (i) The proposed changes to parking and waiting restrictions as shown in Annexes 1 and 2 and in paragraph 3.9.
- (ii) That if necessary, adjustments can be made to the proposals agreed at the meeting, by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.
- (iii) That the intention of the County Council to make Traffic Regulation Orders (TROs) under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the Order is made.
- (iv) That if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the Parking Strategy and Implementation Team Manager, in

consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

- (v) That if necessary the Parking Team Manager will report the objections back to the local committee for resolution.
- (vi) To allocate funding of £5,000 in 2017/18 to implement the parking amendments.

REASONS FOR RECOMMENDATIONS:

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking and serve communities.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Parking Team carry out reviews of on-street restrictions across the county typically on a continuous cycle. These are intended to keep on top of changes in travel behaviour and the built environment that can often change on street parking patterns.
- 1.2 Requests for changes to parking restrictions have been made by residents, councillors as well as emergency and public service organisations. These have been collated and used as the basis for this parking review.

2. ANALYSIS:

- 2.1 As mentioned above, requests for changes to parking restrictions are made by residents, councillors as well as emergency services and public service organisations. These initial requests are assessed following these two stages:

- An initial “desktop” exercise to eliminate requests for restrictions that were clearly not practical or feasible.
 - Site visits to all remaining locations.
- 2.2 Each feasible request was assessed based on several factors including road safety, localised congestion, access to shops and businesses, effect on emergency services and bus operators and Member and public concern/priority.
- 2.3 Following stage two of the review, some suggestions and requests were not progressed due to there being insufficient evidence to suggest there was parking a problem which warranted restrictions, or where no feasible or practical solution was found.
- 2.4 We investigate requests for Access Protection Markings (APMs) and disabled bays on a rolling basis outside of the parking review process.
- 2.5 The locations where officers consider new or amended restrictions may be of benefit (and that require a statutory consultation to amend the traffic regulation orders) are listed in Annex 1 and in the drawing in Annex 2.

3. Proposals for Oxted

- 3.1 In October 2016, Tandridge District Council commenced a review of parking across the district. The review looked at the provision, enforcement and management of on and off-street parking. As part of this work, transportation consultants Systra were commissioned to review parking in Oxted town centre, including carrying out a survey of all Council-owned car parks, private car parks and on-street parking in and around the town to understand traffic flow, occupancy levels, overall parking durations and turnover of spaces.
- 3.2 A key finding from this study was that there is an urgent need for additional parking capacity within Oxted town centre. The study produced by Systra highlighted a number of issues including difficulties for shoppers in finding a parking space at certain peak times of the day which can lead to increased circulation of traffic throughout the town, contributing to congestion. The survey also showed that Oxted was subject to considerable long-stay on-street parking likely attributable to local businesses and commuters.
- 3.3 Increasing parking capacity is one element of Tandridge District Council's Regeneration Oxted programme to revitalise the town centre. Other elements will provide additional town centre housing on the long-derelict gasholder site, help support the town's retail and evening economy through improvements to the public realm, and look at

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opportunities to support new businesses through the provision of affordable business incubation growth space.

- 3.4 On 23 March 2017, the Tandridge District Council Resources Committee agreed to introduce charges to council-owned car parks in the town centre to enable the provision of the additional car parking capacity as well as help facilitate better management of parking. On 6 July 2017, the Resources Committee agreed for officers and professional advisors to draw up proposals for the development of Ellice Road car park to provide approximately an additional 150 parking spaces through an additional one or two floors. It was also agreed that, subject to an appropriate price, Johnsdale car park be either sold or leased to developers St William who require access to the gasholder through the site.
- 3.5 Depending on the amount of preparation required and gaining planning permission, works could start on Ellice Road in the late spring or early summer 2018 with the estimated length of build being 9 months. St William have anticipated that work will begin on the gasholder site from April 2017 so both construction projects will be carried out during the same period. Tandridge District Council are therefore looking for provide alternative parking facilities for residents and businesses during the construction period of Ellice Road to minimise disruption as far as possible.
- 3.6 There are a number of alternative arrangements the council is pursuing. Firstly it is proposed that the majority of the car park to the rear of the Council Offices will be made available for the general public during the construction phase. There are currently 105 spaces, however some of these are occupied by council tenants as part of their lease.
- 3.7 To enable this, a significant number of council staff will be displaced. An out of town provision has been found and the council will run a shuttle service throughout the day. This will be supplemented by a pooled car arrangement. A staff travel plan will be developed to encourage staff to reduce car usage during this period, by promoting the use of public transport and car shares. Incentives will be provided to all staff who use this facility. Officers are also in discussion with the Oxted BID to see if there is any willingness from local businesses to also use this park and ride facility.
- 3.8 In addition, following consultation with SCC Highways, a temporary change to some on street parking restrictions around the town centre is proposed on a temporary basis to provide parking spaces for local businesses. It should be stressed that these will be temporary changes during the construction work and once additional capacity has been provided within Ellice Road, the existing restrictions will be reinstated.
- 3.9 This table lists the proposed temporary changes.

Road	Current restriction	Proposed temporary restriction
Gresham Road	Waiting restriction 08:00 – 09:00 Mon-Fri	Parking restriction 08:30 – 18:00 Mon-Fri 2 hour only – no return within 1 hr
Granville Road	Waiting restriction 08:00 – 09:00 Mon-Fri	Waiting restriction 07:30-08:30 Mon-Fri
Wheeler Avenue	Waiting restriction 07:30 – 09:30 Mon-Fri	Waiting restriction 07:30 – 08:30 Mon-Fri
Peter Avenue	Waiting restriction 07:30 – 09:30 Mon-Fri	Waiting restriction 07:30 – 08:30 Mon-Fri
Park Road	Waiting restriction 08:30 – 09:30 Mon-Fri	Waiting restriction 07:30 – 08:30 Mon-Fri
Detillens Lane	Waiting restriction 08:30 – 10:00 Mon-Fri	Waiting restriction (in part) 07:30 – 08:30 Mon-Fri
Rockfield Road	Waiting restriction 08:30 – 10:00 Mon-Fri	Waiting restriction 07:30 – 08:30 Mon-Fri
Uvedale Road	Waiting restriction 08:30 – 10:00 Mon-Fri	Waiting restriction 07:30 – 08:30 Mon-Fri
Station Approach	Waiting restriction 08:30 – 9:30 Mon-Sat	Parking restriction 08:30 – 18:00 Mon-Sat 2 hour only – no return within 1 hr

Implications

- 3.10 In light of the impact of the construction works, the temporary reduction of spaces and the new development, it will be crucial to keep local residents and businesses properly informed and to consult with those most affected about the design of the new structure at Ellice Road. TDC Officers are drawing up a communications and engagement plan to ensure this work is coordinated.
- 3.11 It is relatively inexpensive to temporarily change the parking restrictions highlighted in the table above. These roads predominantly have single yellow lines along them so apart from amending the TROs all that is needed is to change time plates on existing posts. The £4,000 estimated costs are minimised by carrying them out with the parking review.
- 3.12 In Granville Road we have been consulting with residents to develop longer term parking proposals to help improve traffic flows, particularly for buses. These will be introduced as soon as the temporary restrictions for the car park works are removed.

4. CONSULTATIONS:

- 4.1 The proposed changes to parking restrictions in the annexes will require a traffic regulation order to be advertised as part of a statutory

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consultation process. When this starts public notices will be displayed in the local press and on streets where changes are planned. The council's website also plays an important part allowing residents to view, download and print plans showing all of the proposals. During the consultation period comments and objections can be submitted online or by letter in response to the proposals and/or the making of the order.

- 4.2 In most cases initial consultation and discussion with Members has taken place. Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report propose that if necessary, further changes to the proposals in Annex 1 can be made after the meeting, however no new locations can be added. Any changes need to be agreed by the Parking Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The cost of carrying out borough/district parking reviews (officer time) is met by the Parking Team. For this review the implementation costs are likely to be £10,000 and are met jointly from the Local Committee and parking team budgets. In this case Tandridge DC will contribute up to £5000 towards the temporary work in Oxted associated with Ellice Rd car park. It is recommended that the Local Committee allocate £5,000 towards the cost of implementing the proposals in Annex 1 from their 2017/18 revenue budget.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of obstructive parking. Parking restrictions also allow blue badge holders better access to shops and services through the provision and enforcement of disabled bays.

7. LOCALISM:

- 7.1 Many of the proposals in the report have been put forward by members of the community and all will be able to comment and have their say during the statutory consultation process.
- 7.2 Communities are represented by County Councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

8. CRIME AND DISORDER IMPLICATION:

- 8.1 There should be fewer instances of obstructive parking as a consequence of the proposals in this report. Surrey Police have been involved in the identification and development of proposals in some locations.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

9.2.1 The Local Committee (Tandridge) is asked to agree:

- (i) The proposed changes to parking and waiting restrictions as shown in Annexes 1 and 2 and in paragraph 3.9.
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- (v) That if necessary the Parking Team Manager will report the objections back to the local committee for resolution.

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- (vi) To allocate funding of £5,000 in 2017/18 to implement the parking amendments.

10. WHAT HAPPENS NEXT:

- 10.1 Some additional 'fine tuning' of the proposals may be required following the committee meeting and then a Traffic Regulation Order will be advertised and public notices detailing the proposed changes will be displayed in the local press and on site. County Councillors will be involved in the decisions about whether restrictions should go ahead following statutory advertising.
- 10.2 Subject to any objections to the proposals being resolved, a traffic regulation order will then be made and the appropriate signs and lines installed to allow the restrictions to be enforced.

Contact Officer: Rikki Hill, Parking Projects Manager – SCC Parking Team
David Curl, Team Manager – SCC Parking Team

Consulted: The report details locations for consultation.

Annexes:

Annex 1: Description of recommended new parking controls and restrictions and the reasons for them

Annex 2: Granville Road

Sources/background papers: None
